

**Vienna Township Board of Trustees  
Regular and Organizational Meeting-Town Hall 7:00pm  
Jan. 7. 2019**

Roll Call Vote: Mrs. Brown-present, Mr. Dascenzo-present, Mr. Pegg-present.  
Quorum present.

**Motion #19-001: Resolved, to approve December 3, 2018 regular meeting minutes and December 28, 2018 end of year meeting minutes. Moved by Pegg, Seconded by Dascenzo.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-002: Resolved, the approval of the payroll for the previous month as prepared by the fiscal officer. Moved by Dascenzo, Seconded by Pegg.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-003: Resolved, the approval of the bills and warrants for the previous month as prepared by the fiscal officer. Moved by Pegg, Seconded by Dascenzo.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried

**Motion #19-004: Resolved, the approval of the November 30, 2018 financials and December 31, 2018 financials as prepared by the fiscal officer. Moved by Dascenzo, Seconded by Pegg.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Trustee Business

**Motion #19-005: Resolved, to approve temporary appropriations as follows: General-\$5000,000.00, Motor Vehicles-\$2001.00, Gas Tax-\$40,324.00, Road & Bridges-\$49,898.00, Cemetery-\$11,838.00, Police-\$87,164.00, Fire-\$106,724.00 D.A.R.E.-\$4,654.00, for necessary expenses for the first quarter of 2019. Moved by Pegg, Seconded by Dascenzo.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-006: Resolved, to transfer \$30,000.00 from Money Market to General checking. Moved by Dascenzo, Seconded by Pegg.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-007: Resolved, to approve payment of \$1755.00 to Fire Force Inc. for firefighter boots, pending payment from FEMA. Moved by Dascenzo, Seconded by Pegg.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-008: Resolved, to accept proposal #468.2 from Adam & Eve Plumbing. Moved by Pegg, Seconded by Dascenzo.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-009: Resolved, to adjourn Regular meeting to Organizational meeting. Moved by Pegg, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

### Organizational Meeting

Fiscal Officer asks for appointment of Chairman of the Board of Trustees for 2019.

**Motion #19-010: Resolved, Phil Pegg is appointed Chairman for 2019. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-abstain. Motion carried.

The meeting was turned over to the new Chairman, who entertained motion for Vice-Chair of Board of Trustees for 2019.

**Motion #19-011: Resolved, Richard Dascenzo be appointed Vice-Chair for 2019. Moved by Brown, Seconded by Pegg.**

Roll Call Vote: BROWN-yes, DSCENZO-abstain, PEGG-yes. Motion carried.

**Motion #19-012: Resolved, to re-employ Mike Penrose for 2019, full time in the Position of Road Superintendent at a rate of \$21.90 per hour effective January 1, 2019. Re-employ Mike Penrose as Cemetery Sexton for 2019 at a rate of \$50.00 per month. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-013: Resolved, to re-employ Chad Savic as full time Maintenance and Road employee for 2019 at a rate of \$15.00 per hour, effective January 1, 2019. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-014: Resolved, to re-employ Dennis Greenwood, Mike Haygood, Dan Smalley part-time as needed in the road department at their current rate of pay. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-015: Resolved, the Board of Trustees will conduct it's meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for scheduling and notice of all meetings.**

1. Regular meetings of the Board of Trustees shall be held on the first Monday of each month at 7:00 p.m. and said notice shall be posted on the Township bulletin board. Work sessions will be held one-half hour preceding each public meeting.
2. Special meetings of the Board of Trustees shall be given by posting in a conspicuous place outside the Township Hall on a bulletin board or sign provided for that purpose and notice of all special meetings shall be given to the Youngstown Vindicator, Tribune Chronicle and any other newspaper that requests 24 or notice in advance of the meeting, except in an emergency, in which case the notice will be

given as soon as possible. The Township will provide written notice of special meetings to anyone who provides the Township with pre-paid postage, self-addressed envelopes or postcards.

3. 2019 Meeting dates

January 7	July 1
February 4	August 5
March 4	September 3 (Tuesday)
April 1	October 7
May 6	November 4
June 3	December 2

Moved by Brown Seconded by Dascenzo.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-016: Resolved, to set fees for Township cemetery lots, \$100.00 per lots for residents, \$400.00 per lot for non-residents. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-017: Resolved, to set opening and closing of grave at \$400.00 per grave lot on weekdays and \$800.00 per grave on weekends for residents, \$450.00 on weekdays and \$800.00 on weekends for non-residents. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN=yes, DASCENZO=yews, PEGG=yes. Motion carried.

**Motion #19-018: Resolved, to re-employ Bob Ludt part-time for the year 2019 as Police Chief at \$750.00 per month effective January 1, 2019 and part-time as a constable at \$13.50 per hour effective January 1, 2019. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-019: Resolved, to re-employ Brian Darby full time for 2019 as Police Lieutenant at the rate of \$19.90 per hour effective January 1, 2019. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-020: Resolved, to re-employ Michael Sheehy full time for 2019 as Police Sergeant at the rate of \$15.50 per hour effective January 1, 2019. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-021: Resolved, to re-employ all part time Police constables for 2019 at the rate of \$13.50 per hour scheduled to work as needed to provide coverage, limited to less than 1700 hours per year per constable, effective January 1, 2019. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

**Motion #19-022: Resolved, to authorize the Police constables to perform private security details under Township Policies, however, “MOONLIGHTING” shall not be construed as employment under auspices of Vienna Township. Vehicle shall be billed at the rate of \$10.00 per hour and \$5.00 per hour for community events or as deemed by the Trustees on an individual basis. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG- yes. Motion carried.

**Motion #19-023: Resolved, to re-employ Rich Brannon as Fire Chief and EMS supervisor part time for the year 2019 at \$1250.00 per month. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-024: Resolved, to re-employ part time EMT’s for 2019 at \$11.00 per hour and part time paramedics at \$13.50 per hour, to be scheduled as needed to provide 2 man/24hour coverage, limited to less than 1700 hours per year per man. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-025: Resolved, to re-employ Pete Pizzulo part time for 2019 as Zoning Inspector at \$650.00 per month. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-026: Resolved, to re-employ Michele Garman part time for 2019 as secretary for Zoning Board, Zoning Board of Appeals and Fiscal Officer at \$10.00 per hour as needed. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-027: Resolved, to re-appoint Linda Yannon to the Zoning Board for term ending 2023 and Fred Ebinger to the Zoning Board of Appeals for term ending 2023. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-028: Resolved, to pay Zoning Commission and Zoning Board of Appeals \$30.00 per meeting for year 2019, paid monthly. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-029: Resolved, to set Zoning Office hours every Monday 5:30pm to 7:30 pm or at Zoning Inspector’s convenience. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-030: Resolved, to re-employ Vicki Bragg as Township Custodian for 2019 at rate of \$500.00 per month. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-031: Resolved, to designate legal holidays for 2019.**

<b>New Year's Day</b>	<b>Fourth of July</b>
<b>Martin Luther King Day</b>	<b>Labor Day</b>
<b>President's Day</b>	<b>Columbus Day</b>
<b>Memorial Day</b>	<b>Thanksgiving Day</b>
<b>Veteran's Day</b>	<b>Christmas Day</b>

**Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-032: Resolved, for legal holidays to be paid as follows,**

- 1. Full time employees-when legal holiday falls on Saturday, paid and observed on Friday. When legal holiday falls on Sunday, paid and observed on Monday.**
- 2. Part-time employees-legal holiday paid and observed on actual day of legal holiday.**

**Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-033: Resolved, issuing 2019 paychecks.**

- 1. Hourly employees-14 day schedule with legal pay date by Noon the following Tuesday except when holiday falls on Monday, then legal pay date will be Noon on Wednesday.**
- 2. Monthly employees-checks will be processed on the last 14-day pay of the month.**

**Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-034: Resolved, to approve 2019 attendance of the Trustees, Fiscal Officer and other Township employees to annual State association conference, Trumbull county Township association meetings and other meetings and training conferences or seminars be authorized and expenses be paid by the Township.**

**Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-035: Resolved, to reimburse any approved official travel by personal vehicle outside of Vienna Township at the current IRS standard mileage rate.**

**Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-036: Resolved, for the Township tpo re-subscribe to State purchasing program and membership to be divided equally between Fire, Police and Road Department. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-036: Resolved, to approve payment of utility bills for calendar year 2019 by the Fiscal Officer thru regular or blanket purchase orders. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-037: Resolved, to approve the use of blanket purchase orders for vendors the Township deals with on a monthly basis as deemed appropriate by Fiscal Officer. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-038: Resolved, to authorize the Fiscal Officer to move appropriations at the fund object level within a fund as deemed necessary by the Fiscal Officer. Moved by Dascenzo, Seconded by Brown.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes.

**Motion \$19-039: Resolved, to retain Matthew Vansuch, Attorney-at-law, as additional counsel for 2019 at the rate of \$125.00 per hour and be reimbursed for usual and necessary out of pocket expenses incurred in connection with rendering of legal services. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

**Motion #19-040: Resolved, to adjourn at 7:18pm. Moved by Brown, Seconded by Dascenzo.**

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

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Phil Pegg, Trustee Chair

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Linda J. McCullough Fiscal Officer