

**Vienna Township Board of Trustees
Regular and Organizational Meeting
January 4, 2021, Town Hall-7:00 pm**

Regular Business

Roll Call: Mrs. Brown-present, Mr. Dascenzo-present, Mr. Pegg-present. Quorum present.

Motion #21-001: Resolved, the approval December 7, 2020 regular meeting minutes and December 21, 2020 year-end minutes. Moved by Brown, Seconded by Pegg.
Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-002: Resolved, the approval of payroll for the previous month as prepared by the Fiscal Officer. Moved by Pegg, Seconded by Brown.
Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-003: Resolved, the approval of the bills and warrants for the previous month as prepared by the Fiscal Officer. Moved by Brown, Seconded by Pegg.
Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Trustee Business

Motion #21-004: Resolved, to increase Zack Hileman from EMT to Medic at a rate of \$13.75 per hour effective immediately. Moved by Pegg, Seconded by Brown.
Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-005: Resolved, the approval of Temporary Appropriations as follows: General-\$500,000.00, Motor Vehicles-\$2,100.00, Gas Tax-\$40,500.00, Road & Bridges-\$50,000.00, Police-\$125,000.00, Fire-\$150,000.00. Moved by Brown, Seconded by Pegg.
Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-006: Resolved, to pay Adam & Eve Plumbing \$1,665.00 for installing Washer and Dryer in Police station, to be paid by Cares Monies. Moved by Pegg, Seconded by Brown.
Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-007: Resolved, to pay Stryker \$4,773.60 for on-site prevention for chest compression system, to be paid from Cares Monies. Moved by Brown, Seconded by Pegg.
Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-008: Resolved, to pay Motorola Solutions \$3,410.16 for Marcs base for Police station from the General Fund. Moved by Pegg, Seconded by Brown.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-009: Resolved, to pay Stryker \$1,428.00 for service contract on Life Pak Monitor. Moved by Brown, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-010: Resolved, to pay Penn Care \$2,719.95 for Video Laryngoscope and supplies for it from Cares Monies. Moved by Pegg, Seconded by Brown.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-011: Resolved, to appoint Judy Klepfer to Firefighter Dependency Board. Moved by Brown, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-012: Resolved, to pay Southwestern Equipment \$1,118.69 for Road department repairs. Moved by Pegg, Seconded by Brown.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-013: Resolved, to pay Southwestern Equipment \$1,117.15 for Road department repairs. Moved by Brown, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yews, PEGG-yes. Motion carried.

Motion #21-014: Resolved, to pay any unused vacation time. Moved by Pegg, Seconded by Brown.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-015: Resolved, to hire Michael Vigorito as Firefighter/Medic part-time as needed pending drug test at a rate of \$13.75 per hour. Moved by Pegg, Seconded by Brown.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-016: Resolved, to adjourn Regular meeting at 7:08 pm. Moved by Brown, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Organizational Meeting

Motion #21-017: Resolved, to re-adjourn to Organizational Meeting at 7:09pm. Moved by Dascenzo, Second by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

The Chair was turned over to Fiscal Officer Linda J. McCullough. She then entertained a Motion for the appointment of Chairperson of the Board of Trustees for 2021.

Motion #21-018: Resolved, to appoint Heidi Brown as Chairperson for 2021.

Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-abstain, DASCENZO-yes, PEGG-yes. Motion carried.

Meeting was turned over to new Chairperson, who entertains motion for Vice-Chair for 2021.

Motion #21-019: Resolved, to appoint Phil Pegg as Vice-Chair for 2021. Moved by Dascenzo, Seconded by Brown.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-abstain. Motion carried.

Motion #21-020: Resolved, to re-employ Mike Penrose for 2021, full-time in the position of Road Superintendent at a rate of \$22.15 per hour effective January 1, 2021. Re-employ Mike Penrose as Cemetery Sexton for 2021 at a rate of \$50.00 per month. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-021: Resolved, to re-employ Chad Savic as full-time Maintenance and Road employee for 2021 at a rate of \$18.00 per hour effective January 1, 2021. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-022: Resolved, to re-employ Dennis Greenwood, Mike Haygood, Dan Smalley, Mike Pesa and Robert Green part-time as needed for 2021 at current rate of pay. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-abstain. Motion carried.

Motion #21-023: Resolved, the Board of Trustees shall conduct its meetings in full compliance with the Ohio Sunshine Law and accordingly establishes the following rules for scheduling and notice of all meeting.

1. Regular Meetings-Regular meetings of the Board of Trustees shall be held on the first Monday of each month at 7:00 pm and notice of said meeting shall be posted on the Township Bulletin Board. Work sessions will be held one-half hour preceding each public meeting.
2. Special Meetings-Notice of special meetings of the Board of Trustees shall be given by posting advance written notice of the same in a conspicuous place outside the Township Hall on a bulletin board or sign provided for that purpose. Additionally, notice of all special meetings shall be given to the Youngstown Vindicator, Warren

Tribune Chronicle and any other newspaper that requests the same at least 24 hours in advance of the meeting, except in an emergency in which case the notice shall be given as soon as possible. Additionally, the Township will provide advance written notice of special meetings to anyone who provides the Township with pre-paid postage, self-addressed envelopes or post cards.

3. 2021 Meeting dates

January 4	July 5
February 1	August 2
March 1	September 7 (Tuesday)
April 5	October 4
May 3	November 1
June 7	December 6

Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-024: Resolved, to set fees for Township Cemetery lots as follows, \$100.00 per lot for residents and \$400.00 per lot for non-residents. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-025: Resolved, to set opening and closing fees for Cemetery, \$400.00 per grave on weekdays and \$800.00 per grave on weekends for residents, \$450.00 per grave on weekdays and \$850.00 per grave on weekends for non-residents. Moved by Dascenzo, Seconded Pegg.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-026: Resolved, to re-employ Bob Ludt part-time as Police Chief at \$750.00 per month effective January 1, 2021 and part-time as Constable at \$13.75 per hour effective January 1, 2021. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN=yes, DASCENZO=yes, Pegg=yes. Motion carried.

Motion #21-027: Resolved, to re-employ Brian Darby full-time for 2021 as Police Lieutenant at \$20.15 per hour effective January 1, 2021. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-028: Resolved, to re-employ Scot Pringle full time for 2021 as Police Sergeant at \$15.25 per hour effective January 1, 2021. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-029: Resolved, to re-employ all part-time Police Constables for 2021 at \$13.75 per hour scheduled as needed to provide coverage, limited to less than 1700 hours per year per Constable effective January 1, 2021. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-030: Resolved, to authorize the Police Constables to perform private security details under Township policies however "Moonlighting" shall not be construed as employment under the auspices of Vienna Township. Vehicle shall be billed at the rate of \$10.00 per hour and \$5.00 per hour for community events or as deemed by the Trustees on an individual basis. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-031: Resolved, to re-employ Rich Brannon as Fire Chief and EMS Supervisor part-time for 2021 at \$1,250.00 per month. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-032: Resolved, to re-employ Eric Ginn full time for 2021 as Paramedic at \$15.00 per hour. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #20-033: Resolved, to re-employ Renee Waldo as full time Paramedic for 2021 at \$15.00 per hour. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG- yes. Motion carried.

Motion #21-034: Resolved, to re-employ part-time EMT's for 2021 at \$11.25 per hour and part-time Paramedics at \$13.75 per hour, to be scheduled as needed to provide 2 person/24 hour coverage, limited to less than 1700 hours per year per person. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-035: Resolved, to re-employ Pete Pizzulo part-time for 2021 as Zoning Inspector at \$650.00 per month. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-036: Resolved, to employ Nicole Riley for 2021 at \$10.00 per hour as Zoning Secretary/Clerk. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-037: Resolved, to re-appoint Raymond Koches to the Zoning Board with term ending 2025 and Dan Wilson to the Zoning Board of Appeals with term ending 2025. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-038: Resolved, to pay Zoning Commission and Zoning Board of Appeals \$30.00 per meeting for 2021. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-039: Resolved, to set Zoning office hours every Monday 5:30 pm to 7:30 pm or at Zoning Inspector's convenience. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-040: Resolved, to re-employ Vicki Bragg as Township Custodian for 2021 at \$550.00 per month. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-041: Resolved, to designate legal holidays for 2021.

New Year's Day
Martin Luther King Day
President's Day
Memorial Day
Veteran's Day

Fourth of July
Labor Day
Columbus Day
Thanksgiving Day
Christmas Day

Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-042: Resolved, for legal holidays to be paid as follows

1. Full time Road employees when legal holiday falls on Saturday, paid and observed on Friday, when legal holiday falls on Sunday, paid and observed on Monday.
2. Part-time employee legal holiday paid and observed on actual day of legal holiday.

Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN=yes, DASCENZO=yes, PEGG=yes. Motion carried.

Motion #21-043: Resolved, issuing of 2021 paychecks.

1. Hourly employees-14 day pay schedule with legal pay date by noon the following Tuesday except when holiday falls on Monday, then legal pay date will be noon on Wednesday.

2. **Monthly employees checks will be processed on the last 14 day pay of the month.**

Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-044: Resolved, to approve attendance of the Trustees. Fiscal Officer and other Township employees to annual State Association Conference, Trumbull County Township Association meetings and other meetings and training conferences or seminars be authorized and expenses be paid by the Township.

Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-045: Resolved, to reimburse any approved official travel by personal vehicle outside of Vienna Township at current IRS standard mileage rate. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-046: Resolved, to re-subscribe to State purchasing program and membership to be divided equally between Fire, Police and Road departments. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-047: Resolved, to approve payment of utility bills for calendar year 2021 by the Fiscal Officer thru regular or blanket purchase orders. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-048: Resolved, to approve the use of blanket purchase orders for vendors the Township deals with on a monthly basis as deemed appropriate by Fiscal Officer. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-049: Resolved, to authorize Fiscal Officer to move appropriations at fund object level within a fund as deemed necessary by Fiscal Officer. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-050: Resolved, to retain Matthew Vansuch, Attorney-at-Law, as additional counsel for 2021 at the rate of \$130.00 per hour and be reimbursed for usual and necessary out of pocket expenses in connection with rendering of legal services. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Motion #21-051: Resolved, to adjourn at 7:28 pm. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: BROWN-yes, DASCENZO-yes, PEGG-yes. Motion carried.

Heidi Brown Trustee Chair

Linda J. McCullough Fiscal Officer