

**Vienna Township Board of Trustees  
Zoning Hearing, Regular & Organizational Meeting  
Town Hall-7:00 pm  
January 3, 2022**

Roll Call: Mr. Dascenzo-present, Mr. Pegg-present, Mr. Root-present. Quorum met.

Zoning Hearing

**Motion #22-01: Resolved, to approve revisions to Section 6 (signs). Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-02: Resolved, to approve Section 46 (food trucks). Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

Regular meeting

**Motion #22-03: Resolved, the approval of December 6, 2021 and December 17, 2021 minutes. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-04: Resolved, the approval of the previous month payroll. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried

**Motion #22-05: Resolved, the approval of the bills and warrants as prepared by the Fiscal Officer. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-06: Resolved, approval of November 30, 2021 and December 31, 2021 financial reports as prepared by the Fiscal Officer. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

Trustee Business

**Motion #22-07: Resolved, to pay Trumbull County Council of Government \$1,407.15 for demo costs. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-08: Resolved, to pay Southwestern Equipment \$805.24 for repairs to backhoe. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-09: Resolved, to purchase two (2) electronic thermometers from Amazon at \$779.98. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-ye, ROOT-yes. Motion carried.

**Motion #22-10: Resolved, to pay Adam & Eve Plumbing \$807.87 for touch free faucet at Fire station. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes. ROOT-yes. Motion carried.

**Motion #22-11: Resolved, to pay Bearcom \$2,205.25 for installation and supplies for Maxrad. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-12: Resolved, to pay Lexipol \$3,127.10 for Law Enforcement manual and updates. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-13: Resolved, to purchase MARCS pagers from Hudson Communications for \$16,314.00 covered by grant and Township share of \$4,814.00. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-14: Resolved, to pay Bockleman's \$1,190.00 for repairs to salt shed. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-15: Resolved, that the Vienna Township Board of Trustees affirms that keeping and raising horses at 1116 Ridge Road violates Vienna Township Zoning resolution and the Vienna Township Board of Trustees authorizes Vienna Township Zoning Inspector to file a civil action against the owner of 1116 Ridge Road if this continues. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-16: Resolved, Vienna Township Board of Trustees accepted the bid of Giglio, Inc. of no more than \$5,000.00 to remove the structure at 5202 Smith-Stewart Road. The cost is to be taxed to the property. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-017: Resolved: to retain Matthew Vansuch, Attorney-at-Law as additional counsel for 2022, at the rate of \$135.00 per hour and be reimbursed for usual and necessary out-of-pocket expenses in connection with rending legal services. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-018: Resolved, to adjourn regular meeting and adjourn to Organizational meeting. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-019: Motion to re-open to Organizational meeting. Moved by Pegg, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

Fiscal Officer asks for appointment of Chairperson of the Vienna Board of Trustees for 2022.

**Motion #22-020: Resolved: to appoint Phil Pegg as Chairperson for 2022. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO=yes, PEGG=abstain, Root=yes. Motion carried.

Meeting was turned over to new Chairperson, who entertains motion for Vice-Chair for 2022.

**Motion #22-021: Resolved, to appoint Richard Dascenzo Vice-Chair for 2022. Moved by Root, Seconded by Pegg.**

Roll Call Vote: DASCENZO=abstain, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-022: Resolved, to pay full-time Road Supervisor \$26.15 per hour, effective January 3, 2022. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-23: Resolved, to pay full-time Maintenance and Road employee \$22.00 per hour effective January 3, 2022. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO=yes, PEGG=yes, ROOT=yes. Motion carried.

**Motion #22-024: Resolved, to re-employ Dennis Greenwood, Mike Hagood, Dan Smalley and Rob Green part-time as needed at current rate of pay. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO=yes, PEGG=abstain, ROOT=yes. Motion carried.

**Motion #22-025: Resolved, to conduct all meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for scheduling and notice of all meetings.**

- A. Regular meetings of the Vienna Board of Trustees shall be held on the first Monday of each month at 7:00 pm and notice will be posted on Township bulletin board. Work sessions will be held one half hour preceding each public meeting.**

**B. Special meetings of the Board shall be given by posting in a conspicuous place outside on a bulletin board or sign provided for that purpose and notice of all special meetings shall be given to The Vindicator, The Tribune Chronicle and any other newspaper that requests 24 hour notice in advance of the meeting, except in an emergency, in which case notice will be given as soon as possible. The Township will provide written notice of special meetings to anyone who provides the Township with prepaid postage, self-addressed envelopes or postcards.**

**C. 2022 meetings**

**January 3**

**February 7**

**March 7**

**April 4**

**May 2**

**June 6**

**July 5 (Tuesday)**

**August 1**

**September 7 (Tuesday)**

**October 3**

**November 7**

**December 5**

**Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-26: Resolved, to set fees for Township Cemetery lots, \$100.00 per lot for residents, \$400.00 for non-residents. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-27: Resolved, to set opening and closing fees for Cemetery, \$400.00 per grave on weekdays and \$800.00 per grave on weekends for residents, \$450.00 on weekdays and \$800.00 per grave on weekends for non-residents. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-27: Resolved, to pay part-time Police chief \$750.00 per month and part-time Constable \$15.50 per hour effective January 3, 2022. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-28: Resolved, to pay full-time police Lieutenant \$25.00 per hour effective January 3, 2022. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Moved carried.

**Motion #22-29: Resolved, to pay full-time Police officers \$20.00 per hour effective January 3, 2022. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-30: Resolved, to pay all part-time Police constables \$15.50 per hour effective January 3, 2022 scheduled as needed to provide coverage, limited to less than 1700 hours per year per constable. Moved by Root, Seconded by Dascenzo.**  
Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-31: Resolved, to authorize the Police Constables to perform private security details under Township policies, however “moonlighting” shall not be construed as employment under auspices of Vienna Township. Vehicles shall be billed at the rate of \$10.00 per hour and \$5.00 per hour for community events or as deemed by the Trustee on an individual basis. Moved by Dascenzo, Seconded by Root.**  
Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-32: Resolved, to pay part-time Fire chief and EMS supervisor \$1,250.00 per month effective January 3, 2022. Moved by Root, Seconded by Dascenzo.**  
Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-33: Resolved, to re-employ Eric Ginn as full-time Paramedic at \$18.00 per hour effective January 3, 2022. Moved by Dascenzo, Seconded by Root.**  
Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-34: Resolved, to re-employ Renee Waldo as full-time Paramedic at \$18.00 per hour effective January 3, 2022. Moved by Root, Seconded by Dascenzo.**  
Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-35: Resolved, to pay part-time EMT’s \$16.00 per hour, part-time Advanced EMT’s \$17.00 per hour and part-time Paramedics \$18.00 per hour, to be scheduled as needed to provide 2 man/24 hour coverage, limited to less than 1700 hours per year per person effective January 3, 2022. Moved by Dascenzo, Seconded by Root.**  
Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-36: Resolved, to pay part-time Zoning Inspector \$650.00 per month effective January 3, 2022. Moved by Root, Seconded by Dascenzo.**  
Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-37: Resolved, to employ Susan Paschke at \$12.00 per hour as Zoning Secretary/Clerk effective January 3, 2022. Moved by Dascenzo, Seconded by Root.**  
Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-38: Resolved, to re-appoint Mark Haddle to the Zoning Board with term ending 12/31/2026 and Brian Darby to the Zoning Board of appeals with term ending 12/31/2026. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-39: Resolved, to pay Zoning Commission and Zoning Board of Appeal members \$30.00 per meeting for 2022. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-40: Resolved, to set Zoning Office hours every Monday 5:30 pm to 7:30 pm or at Zoning Inspectors convenience. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-41: Resolved, to re-employee Vicki Bragg as Township custodian at \$550.00 per month effective January 3, 2022. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-42: Resolved, to designate legal holidays for 2022 as follows.**

<b>New Year's Day</b>	<b>Labor Day</b>
<b>Martin Luther King day</b>	<b>Columbus Day</b>
<b>President's Day</b>	<b>Veteran's Day</b>
<b>Memorial Day</b>	<b>Thanksgiving Day</b>
<b>June 19<sup>th</sup></b>	<b>Christmas Day</b>
<b>Fourth of July</b>	

**Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-43: Resolved, for legal holidays to be paid as follows:**

- A. Full-time employees-when legal holiday falls on Saturday, paid and observed on Friday, when legal holiday falls on Sunday, paid and observed on Monday.**
- B. Part-time employees legal holiday paid and observed on actual day of legal holiday.**

**Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-ye. Motion carried.

**Motion #22-44: Resolved, for issuing of paychecks for 2022 as follows:**

- A. Hourly employees-14 day pay schedule with legal pay date by noon the following Tuesday except when holiday falls on Monday, the legal pay date will be noon on Wednesday.**

**B. Monthly employee checks will be processed on the last 14 day pay of the month.**

**Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-45: Resolved, to approve 2022 attendance of the Trustees, Fiscal Officer and other Township employees to annual State Association Conference, Trumbull County Township Association meetings and other meetings and training conferences or seminars be authorized and expenses be paid by the Township.**

**Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-46: Resolved, to reimburse any approved official travel by personal vehicle outside of Vienna Township at current IRS standard mileage rate. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-47: Resolved, to re-subscribe to State purchasing program and membership to be divided equally between Fire, Police and Road departments. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion#22-48: Resolved, to approved payment of utility bills for calendar year 2022 by the Fiscal Officer thru regular or blanket purchase orders. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-49: Resolved, to approved the use of blank purchase orders for vendors the Township deals with on a monthly basis as deemed appropriate by the Fiscal Officer. Moved by Dascenzo, Seconded by Root.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-50: Resolved, to authorize Fiscal Officer to move appropriations at fund object level within a fund as deemed necessary by Fiscal Officer. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.

**Motion #22-51: Resolved, to adjourn at 7:30 pm. Moved by Root, Seconded by Dascenzo.**

Roll Call Vote: DASCENZO-yes, PEGG-yes, ROOT-yes. Motion carried.