

**Vienna Township Board of Trustees
Regular & Organizational Meeting
Town Hall 7:00 pm
January 9, 2023**

Roll Call: Mr. Dascenzo-present, Mr. Root-present, Mr. Pegg-present. Quorum met.

Regular Meeting

Motion #23-01: Resolved, to approve December 5, 2022 regular meeting minutes, December 13, 2022 year-end meeting minutes and December 13, 2022 zoning hearing minutes. Moved by Dascenzo, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-02: Resolved, the approval of the previous month payroll. Moved by Root, Seconded by Dascenzo.

Roll Call Vote: DACENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-03: Resolved, the approval of the previous month bills and warrants as prepared by the Fiscal Officer. Moved by Dascenzo, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-04: Resolved, the approval of October 31, 2022 and November 30, 2022 financials as prepared by the Fiscal Officer. Moved by Root, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Correspondence

Announced Department Liaisons as Mr. Root-Police, Mr. Dascenzo-Road and Mr. Pegg-Fire.

Trustee Business

Motion #23-05: Resolved, to set Temporary Appropriations at \$400,000.00 for General Fund, \$2,001.00 for Motor Vehicle Fund, \$40,324.00 for Gas Tax Fund, \$45,000.00 for Road & Bridges Fund, \$75,000.00 for Police Fund and \$72,000.00 for Fire Fund. Moved by Dascenzo, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-06: Resolved, to approved Zoning Variance for parcel id#16-122000 also known as 3924 Warren-Sharon Road as approved by the Zoning Board of Appeals. Moved by Root, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-07: Resolved, to certify road mileage of 15.249 miles for Vienna Township. Moved by Dascenzo, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-08: Resolved, to hire Attorney Cherry Poteet at \$150.00 per hour. Moved by Root, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-09: Resolved, to approve clothing allowance for ambulance crews: Full-time \$600.00 per year payable in December and Part-time \$300.00 per year payable after working 500 hours. Moved by Dascenzo, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-10: Resolved, to re-hire Attorney Al Schrader as additional counsel for 2023 at current rate. Moved by Root, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-11: Resolved, to reappoint Phil Pegg to Trumbull County Counsel of Governments. Moved by Dascenzo, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG-abstain. Motion carried.

Motion #23-12: Resolved, to pay Mark Thomas Ford \$932.11 for Road department repairs. Moved by Root, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-13: Resolved, to adjourn regular meeting at 7:05 pm. Moved by Dascenzo, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-14: Resolved, at 7:06 pm to open Organizational meeting. Moved by Root, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Fiscal Officer asks for appointment of Chairperson of the Vienna Board of Trustees.

Motion #23-15: Resolved, to appoint Richard Dascenzo as Chairperson for 2023. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-abstain, ROOT=yes, PEGG=yes. Motion carried.

Meeting is turned over to new Chairperson, who entertained a motion for Vice-Chair for 2023.

Motion #23-16: Resolved, to appoint Robert Root as Vice-Chair for 2023. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-abstain, PEGG-yes. Motion carried.

Motion #23-17: Resolved, to re-employ Mike Penrose for 2023 Full-time in the position of Road Supervisor at a rate of \$28.15 per hour and as Cemetery Sexton at a rate of \$50.00 per month effective January 3, 2023. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-18: Resolved, to re-employ Chas Savric full-time for 2023 in the position of Maintenance and Road employee at a rate of \$24.00 per hour effective January 3, 2023. Moved by Root, Seconded by Pegg,

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-19: Resolved, to re-employ Dennis Greenwood, Mike Hagood and Dan Smalley for 2023 at a rate of \$13.00 per hour part-time as needed effective January 3, 2023. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-20: Resolved, to re-employ Bob Ludt part-time as Police Chief for 2023 at a rate of \$750.00 per month and as part-time Constable at \$15.50 per hour effective January 3, 2023. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-21: Resolved, to re-employ Brian Darby for 2023 full-time as Police Lieutenant at \$25.00 per hour effective January 3, 2023. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-22: Resolved, to re-employ Scot Pringle for 2023 full-time as Road Patrol Sargent at a rate of \$23.00 per hour effective January 3, 2023. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-23: Resolved, to re-employ Austin Kennedy, Ryan Marshburn, Lee Padula, Jarrett Pishotti, Timothy Podorny and Shane Smith for 2023 full-time at a rate \$20.00 per hour effective January 3, 2023. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-24: Resolved, to re-employ for 2023 all part-time Constables at \$15.50 per hour scheduled to provide coverage, limited to less than 1700 hours per year per constable effective January 3, 2023. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-25: Resolved, to re-employ Rich Brannon for 2023 as part-time Fire Chief and EMS Supervisor at \$1250.00 per month and part-time EMT at a rate of \$16.00 per hour effective January 3, 2023. Moved by Pegg, Seconded by Root.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-26: Resolved, to re-employ Eric Ginn for 2023 as full-time Paramedic at \$21.00 per hour effective January 3, 2023. Moved by Root, Seconded by Pegg.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-27: Resolved, to re-employ Renee Waldo for 2023 as full-time Paramedic at \$21.00 per hour effective January 3, 2023. Moved by Pegg, Seconded by Root.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-28: Resolved, to re-employ Matt Gordan for 2023 as full-time Paramedic at \$21.00 per hour effective January 3, 2023. Moved by Root, Seconded by Pegg.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-29: Resolved, to re-employ John Williamson for 2023 as full-time EMT at \$18.00 per hour effective January 3, 2023. Moved by Pegg, Seconded by Root.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-30: Resolved, to re-employ for 2023 part-time EMT's at \$16.00 per hour, Advanced EMT's at \$17.00 per hour and part-time Paramedics at \$18.00 per hour, to be scheduled as needed to provide 2 man/24 hour coverage, limited to less than 1700 hours per year per person effective January 3, 2023. Moved by Root, Seconded by Pegg.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-31: Resolved, to re-employ Mark Posey for 2023 as part-time Zoning Inspector at \$600.00 per month effective January 3, 2023. Moved by Pegg, Seconded by Root.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-32: Resolved, to re-employ Linda McCullough for 2023 as part-time Zoning Secretary at \$16.00 per hour effective January 3, 2023. Moved by Root, Seconded by Pegg.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-33: Resolved, to re-appoint Michael Haddle to the Zoning Board of Appeals with term ending 12/31/2027 and to re-appoint Susan Mamula to the Zoning Board with term ending 13/31/2027. Moved by Pegg, Seconded by Root.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried

Motion #23-34: Resolved, to re-appoint Dallas Root as Zoning Alternate for 2023. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-35: Resolved, to pay Zoning Board and Zoning Board of Appeals members \$30.00 per meeting for 2023. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-36: Resolved, to set Zoning office hours every Tuesday from 10:00 am to 2:00 pm or at Zoning Inspectors convenience. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-37: Resolved, to re-employ Vicki Bragg for 2023 as Township Custodian at \$550.00 per month effective January 3, 2023. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCEZNO=yes, ROOT=yes, PEGG-YES. Motion carried.

Motion #23-38: Resolved, to conduct all meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for scheduling and notice of all meetings.

- A. Regular meetings of the Vienna Board of Trustees shall be held on the first Monday of each month at 7:00 pm and notice will be posted on Township bulletin board. Work sessions will be held one half hour preceding each public meeting.**
- B. Special meetings of the Board shall be given by posting in a conspicuous place on the outside on a bulletin board or sign provided for that purpose and notice of all special meetings shall be given to the Tribune Chronicle and any newspaper that requests 24 hour notice in advance of the meeting, except in an emergency, in which case notice will be given as soon as possible. The Township will provide written notice of special meetings to anyone who provides the Township with prepaid postage, self-addressed envelopes or postcards.**
- C. 2023 Meetings**

January 9	July 3
February 6	August 7
March 6	September 5 (Tuesday)
April 3	October 2
May 1	November 6
June 5	December 4

Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-39: Resolved, to set fees for Township Cemetery lots, \$100.00 per lot for residents, \$400.00 for non-residents. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion # 23-40: Resolved, to set opening and closing fees for cemetery, \$400.00 per grave on weekdays and \$800.00 per grave on weekends for residents, \$450.00 on weekdays and \$800.00 on weekends for nonresidents. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-41: Resolved, to authorize the Police Constables to preform security details under Township policies, however “moonlighting” shall not be construed as employment under auspices of Vienna Township policies. Vehicles shall be billed at the rate of \$20.00 per hour and \$5.00 per hour for community events or as determined by the Trustees on an individual basis. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-42: Resolved, to designate legal holidays for 2023 as follows;

New Year’s Day	Labor Day
Martin Luther King Day	Columbus Day
Presidents Day	Veterans Day
Memorial Day	Thanksgiving Day
June 19th	Christmas Day
Fourth of July	

Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-43: Resolved, for legal holidays to be paid as follows:

- A. Full-time employees-when legal holiday falls on Saturday, paid and observed on Friday, when legal holiday falls on Sunday, paid and observed on Monday.**
- B. Part-time employees legal paid and observed on actual day of legal holiday.**

Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #23-44: Resolved, the issuing of paychecks for 2023 as follows;

- A. Hourly employee-14 day pay schedule with legal holiday pay date by noon the following Tuesday except when holiday falls on Monday, thw legal pay date will be noon on Wednesday.**
- B. Monthly employee pay checks will be processed on the last 14 day pay of the month.**

Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-45: Resolved, to approve 2023 attendance of the Trustees, Fiscal Officer and other Township employees to annual State Association Conference, Trumbull County Township Association meetings and other meetings and training conferences or seminars are authorized and expenses will be paid by Township.

Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-46: Resolved, to reimburse any approved Official training by personal vehicle outside of Vienna Township at current IRS standard mileage rate. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-47: Resolved, to re-subscribe to State Purchasing Program and membership to be divided equally between Fire, Police and Road. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-48: Resolved, to approve payment of utility bills for the year 2023 by the Fiscal Officer thru regular or blanket purchase orders. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-49: Resolved, to approve the use of blanket purchase orders for vendors the Township deals with on a regular monthly basis as deemed appropriate by the Fiscal Officer. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-50: Resolved, to authorize Fiscal Officer to move appropriations to fund object level within a fund as deemed necessary by Fiscal Officer. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #23-51: Resolved, to adjourn at 7:19 pm. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Richard Dascenzo Chairperson

Linda J. McCullough Fiscal Officer

