

Vienna Township Trustees
Regular Meeting
Town Hall 7:00 PM
January 6th, 2025

Meeting called to order at 7:00 PM. Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call: Mr. Pegg – present, Mr. Dascenzo – present, Mr. Haddle – present. Quorum met.

Regular Meeting

Motion 25-0106-1 – Resolved, to fill a vacancy in Township Office

WHEREAS, Corine Hardman, the duly appointed Fiscal Officer of Vienna Township, Trumbull County, Ohio resigned from office;

WHEREAS, the office of Fiscal Officer is vacant;

NOW THEREFORE, BE IT RESOLVED, that Jason Miner, Elector of the Township be and hereby is appointed to the Office of Fiscal Officer, Vienna Township, Trumbull County, Ohio, to fill such vacancy, and to hold such Office until a successor is duly elected and qualified.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-2 – Resolved, to approve the minutes of the December 3rd, December 16th, and December 18th public meetings.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-3 – Resolved, to approve the December Payroll as prepared by the Fiscal Officer.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-4 – Resolved, to approve Decembers bills and warrants as prepared by the Fiscal Officer.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-5 – Resolved, to authorize the Fiscal Officer to increase or decrease end of year appropriations and revenues to close out the year.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-6 – Resolved, to authorize the Fiscal Officer to advance or transfer funds to close out the year.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-7 – Resolved, to set the salaries for the Fiscal Officer and Trustees at the maximum rate permitted by the ORC.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-8 - Resolved, To adopt a Resolution declaring it necessary to levy a 3.5 mill [additional] tax in excess of the ten mil limitation, for the purpose of Fire & EMS Services, for a period of 5 years, commencing in 2025, first due in calendar year 2026. Said levy shall be submitted to the electors in the primary election to be held on May 6th, 2025

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-9 – Resolved, to adjourn the regular meeting at 7:10 PM.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-10 – Resolved, to reopen the organizational meeting at 7:10 PM.

Moved by Pegg, seconded by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-11 – Resolved, to turn the chair over to the Fiscal Officer for nominations for Chairman of the Board of Trustees,

Moved by Pegg, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Fiscal Officer Miner entertained motions for Chairman.

Motion 25-0106-12 – Resolved, to elect Phil Pegg as Chairman of the Board of Trustees,
Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-abstain, DASCENZO-yes, HADDLE-yes. Motion carried.

Fiscal Officer Miner turned the chair over to the newly elected Chairman.

The new chair opened the floor for nominations for Vice Chairman of the Board of Trustees.

Motion 25-0106-13 – Resolved, to elect Michael Haddle as Vice Chairman of the Board of Trustees.

Moved by Dascenzo, second by Pegg.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-14 – Resolved, to reemploy Michael Penrose as Road Supervisor at a rate of \$30.15 per hour, and as Cemetery Sexton at a rate of \$50.00 per month for calendar year 2025, effective January 6th, 2025.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-15 – Resolved, to reemploy Chad Savric as maintenance and road employee at a rate of \$28 per hour for calendar year 2025, effective January 6th, 2025.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-16 - Resolved, to reemploy Kevin Moyer as a part-time road worker at a rate of \$18 per hour for calendar year 2025, effective January 6th, 2025.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-17 – Resolved, to hire Brian Darby as full-time Police Chief at a rate of \$28 per hour for calendar year 2025, effective January 6th, 2025.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-18 – Resolved, to reemploy Lee Padula as full-time Road Patrol Sergeant at a rate of _____ per hour for calendar year 2025, effective January 6th, 2025.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-19 – Resolved, to reemploy Timothy Podgorny as a full-time Police Corporal at a rate of \$24 per hour for calendar year 2025, effective January 6th, 2025.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-20 – Resolved, reemploy Christopher Russo as a full-time Police Officer at a rate of \$24 per hour for calendar year 2025, effective January 6th, 2025.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-21 – Resolved, to reemploy George Antonell as a Part-Time Constable at a rate of \$20 per hour for calendar year 2025, effective January 6th, 2025.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-22 – Resolved, to reappoint Gus Birch as Fire Chief for calendar year 2025, effective January 6th, 2025.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-23 – Resolved, to reemploy Mark Posey as a part-time Zoning Inspector at a rate of \$600 per month for calendar year 2025, effective January 6th, 2025.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-24 – Resolved, to reemploy Stephanie Garito as Zoning Secretary at a rate of \$16.00 per hour for calendar year 2025, effective January 6th, 2025.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-25 - Resolved, to acknowledge the appointment of Corine Hardman as Assistant to Fiscal Officer Jason Miner at a rate of \$16.00 per hour, not to exceed 30 hours per week.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-26 – Resolved, to set Zoning Office Hours every Tuesday from 10:00 AM to 2:00 PM or at the Zoning Inspectors Convenience.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-27 – Resolved, to conduct all meetings in full compliance with the Ohio Revised Code and Sunshine Laws, and accordingly establish the following rules for scheduling and notice of all meetings:

- a. Regular Meetings of the Vienna Township Board of Trustees shall be held the first and third Monday of each month at 7:00 PM, with notice being posted on the township website. Work sessions will be held one half hour proceeding each meeting.
- b. Special Meetings of the Vienna Township Board of Trustees shall be given notice by posting on the website, and notice will be provide to the Tribune Chronicle and any newspaper or media source which requests 24 hours notice in advance of the meeting, except in an emergency, in which case notice will be given as soon as possible. The Township will provide written notice of special meetings to anyone who provides the township with prepaid postage, self addressed envelopes, or postcards.

c. The 2025 Meeting Schedule shall be as follows:

January 6	April 7 th
January 20	April 21 st
February 3	May 5 th
February 17	May 19 th
March 3	June 2 nd
March 17	June 16 th
July 7 th	October 6 ^h

July 21st	October 20th
August 4th	November 3rd
August 18th	November 17th
September 1st	December 1st
September 15th	December 15 th

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

1. Motion 25-0106-28 – Resolved, to set the opening and closing fees for cemetery:

a. Resident Rate

- i. \$400 per grave on weekdays
- ii. \$800 per grave on weekends

b. Non-Resident Rate

- i. \$500 per grave on weekdays
- ii. \$900 per grave on weekends

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-29 – Resolved, to authorize Police Constables to perform security details under the township policies, excluding “moonlighting.” Vehicles shall be billed at a rate of \$20 per hour and \$5 per hour for community events or as deemed by the Trustees on a individual basis.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-30 – Resolved, to designation legal holidays for 2025 as follows

New Years Day	Labor Day
Martin Luther King Jr Day	Columbus Day
Presidents Day	Veterans Day
Memorial Day	Thanksgiving Day
June 19th	Christmas Day

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-31 – Resolved, to authorize a holiday pay rate of double time for full time employees. When the holiday falls on a Saturday, it shall be observed on Friday. When it falls on Sunday, it shall be observed on Monday.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-32 – Resolved, to authorize a holiday pay rate of strait time for part time employees. Part time employees will be paid on the legal day the holiday is observed.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-33 – Resolved, to approve hourly employees being paid on a 14 day pay schedule, with legal pay date on the Tuesday immediately following the conclusion of the pay period.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-34 – Resolved, to approve payment of month employees, including the Trustees and Fiscal Officer, on the last pay period of the month, paid on the Tuesday immediately following the conclusion of the pay period.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-35 – Resolved, to adopt the IRS Standard Mileage Rate of 70 cent per mile for use of personal vehicles in attendance to trainings or other events approved by the Board of Trustees.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-36 – Resolved, to re-subscribe to the State Purchasing Program with membership fees to be divided equally between the Police, Fire, and Road Departments.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-37 – Resolved, to approve the use of blanket purchase orders for the payment of utility bills for calendar year 2025 by the Fiscal Officer.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-38 – Resolved, to approve the use of blanket purchase orders for the vendors of Vienna Township on a monthly basis as deemed appropriate by the Fiscal Officer.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Motion 25-0106-39 – Resolved, to authorize the Fiscal Officer to move appropriations to fund object level within a fund as deemed necessary by the Fiscal Officer.

Moved by Dascenzo, second by Haddle.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Trustee Pegg reported that the hearing for former Fiscal Officer Linda McCollough has been moved to January 22nd, at 1:30 PM due to her lawyer being hospitalized.

Trustee Haddle announced that there were vacant positions on the Fire Dependency Board. He asked residents to contact him if interested.

Trustee Pegg announced that Trustee Haddle would be the Fire Department Liaison, Trustee Pegg will serve as Road Department Liaison, and Trustee Dascenzo will serve as Police Department Liaison.

Motion 25-0106-40 – Resolved, to adjourn the organizational meeting at 7:28 PM.

Moved by Haddle, second by Dascenzo.

Roll Call Vote: PEGG-yes, DASCENZO-yes, HADDLE-yes. Motion carried.

Phil Pegg; Chairman

Jason Miner; Fiscal Officer